



CONSTITUTION

ARTICLE I - NAME

NAME: The name of this Association shall be Arizona Sunset Golf Association and may be referred to as: A.S.G.A. or ASGA.

ARTICLE II - OBJECTIVE

OBJECTIVE: The objective of ASGA shall be to promote the interest of golf by organizing golfers into a unit, to hold monthly and special tournaments throughout the State of Arizona and surrounding states, and to be in compliance with United States Golf Association (USGA), Arizona Golf Association (AGA) and Arizona Women's Golf Association (AWGA).

ARTICLE III - MEMBERSHIP, CLUB CHAMPIONSHIP ELIGIBILITY & REMOVAL

MEMBERSHIP, CLUB CHAMPIONSHIP ELIGIBILITY & REMOVAL OF A MEMBER: The membership of ASGA shall be open to any male or female and applications must be approved by the Board of Directors. Club Championship Eligibility and Removal of a Member will also be governed by the following.

- Section 1.** Membership will be sought by conducting online membership registration through the AGA web site for men and the AWGA for women, in accordance with By-Laws ARTICLE I-2 and then be entitled to all membership privileges of ASGA.
- Section 2.** All members shall have played in a minimum of six (6) ASGA tournaments in the previous twelve (12) months prior to the yearly club championship, in accordance with ARTICLE I-6 of the current By-Laws, in order to be eligible to compete for the ASGA Club Championships (Gross and Net Awards).
- Section 3.** Any ASGA member in good standing may bring up charges against another ASGA member if they feel they can show cause (i.e. unsportsmanlike conduct, defamation of character, not complying with the current ASGA Constitution and By-Laws, or disrespect towards other members or ASGA, AGA, AWGA, etc). These charges shall be submitted in writing, dated, signed and be given either to the President or to any member of the Board of Directors for review. An complaint submitted via email will be considered dated and signed based on the email timestamps. All complaints will be saved on ASGA document repository.

The Board of Directors will review any and all charges. The accused member shall be informed by mail and/or email advising of any such charges by the Board of Directors, and shall be allowed to respond to all charges within fourteen (14) days upon receipt of the charges.

A special meeting may be called before or after any tournament with the ASGA membership being advised in advance. The majority vote of the members present will determine the outcome of any charges.



ARTICLE IV - ELECTIONS

ELECTIONS: Elections of ASGA Board of Directors shall be conducted in the following manner:

- Section 1.** Nominations for an open board seat shall be entertained at the November tournament. Any member in good standing may be eligible to be nominated and willing to accept the nomination. Nominations will be made for an open board seat and not an official position (President, Vice President of Events, Vice President of Finance, etc). Official positions will be voted on and appointed by the Board of Directors, in accordance with Article VI.
- Section 2.** Elections will be held at the December tournament by ballot or prior to the end of the year by electronic collection. Any board member can accept absentee ballots, if necessary. Board members shall be elected by a majority vote of members of ASGA. If the seat is uncontested, election by ballot will not be necessary. All newly elected officers shall take office beginning in January and serve until December of that year, unless a board member resigns from their office.

ARTICLE V - Board of Directors

Board of Directors: The elected officers of ASGA shall constitute as the Board of Directors.

- Section 1.** The Board of Directors shall conduct the official business of ASGA, have general charge of affairs, shall have the power to fill any vacancy in office, shall decide questions covered and not covered by the rules of golf, and has the power to set any special assessment(s). All the decisions of the Board of Directors shall be final. Four (4) board members shall constitute a quorum, and none of the Board of Directors's acts shall conflict with the current ASGA Constitution and/or By-Laws.

ARTICLE VI - ELECTED OFFICERS POSITIONS & DUTIES

DUTIES of OFFICERS & POSITIONS: The Board of Directors shall appoint among current board members a President, Vice President of Events, Vice President of Finance, Vice President of Communications, Vice President of Handicaps and Rules, and two (2) Board Members At Large after elections or in the event of a vacancy. The Board of Directors shall assign duties to the board members as necessary to carry out its obligations. The duties of each officer for ASGA shall be as follows but not limited to:

- Section 1.** The President shall be Chairman of the Board of Directors and shall preside at all meetings of ASGA. The President, upon approval of Board of Directors, will appoint all Committees and Chairmen.
- Section 2.** The Vice President of Communications shall keep records to conduct the correspondence of ASGA and keep a record of club membership. The Vice President of Communications shall also assume the duties of the Membership Chairman and Secretary. The Vice President of Communications shall act as an assistant to the President and, in the President's absence and shall preside at



meetings.

- Section 3.** The Vice President of Finance shall receive all monies for ASGA, make disbursements upon direction of the Board of Directors, and keep a record of ASGA's finances. The Vice President of Finance records may be audited at any time if required. If the The Vice President of Finance leaves that position, a mandatory audit will be required before the new Treasurer assumes their duties. The Vice President of Finance shall be the club's financial delegate for ASGA through AGA and AWGA. The Vice President of Finance shall also assume all other responsibilities of a treasurer.
- Section 4.** The Vice President of Events shall be our Tournament Committee Chairman and shall plan the year's schedule of events, plan for any ASGA special tournaments and any other special events. The Tournament Committee will consist of the Board of Directors present at any Tournament and will make any tournament decisions that may arise.
- Section 5.** The Vice President of Handicaps and Rules shall be our Handicap Committee Chairman and through USGA, will determine the association's member's handicaps for ALL tournaments and make any necessary adjustments for members. The Vice President of Handicaps and Rules shall post equitable stroke control scores after tournaments by using a "T" in handicap posting through AGA and AWGA. The Vice President of Handicaps and Rules shall also be the handicaps and rules liaison between ASGA, AGA, AWGA and USGA. The Vice President of Handicaps and Rules will be certified through AGA and AWGA, and have at least two (2) certified assistants to serve as the Handicap Committee.
- Section 6.** Two (2) Board Members At Large shall assist with any and all duties necessary to enable ASGA to carry out its obligations. New board members will typically serve in this role to learn the functions of the Board of Directors.

ARTICLE VIII - AMENDMENT OF CONSTITUTION AND/OR BY-LAWS

AMENDMENT: Any proposed Amendment of Constitution and/or By-Laws will be mailed and/or emailed to the membership and voted upon at the ensuing tournament by the majority of the membership present.

BY-LAWS

ARTICLE I

- USGA Rules:** USGA Rules govern all play of ASGA. All holes will be played from the tee to the bottom of the cup. Closest to the pin must be on the green with the first swing.
- Yearly Dues and Membership:** The Board of Directors shall set the annual membership dues on an annual basis. Under the direction of AGA and AWGA, ASGA yearly dues shall be accepted in October for the subsequent year. New members shall present a completed membership application. Membership shall be sought by conducting online membership registration through the AGA website for men and through



the AWGA website for women, in accordance with the Constitution Article III, Section 1 and then be entitled to all membership privileges. Individuals' club membership dues do not apply to tournament fees.

3. **Pairings, Twosomes, Foursomes, Disagreements and Guests:** The Tournament Chairman, in preparation to compile flight(s) or head-to-head competition, will be given the flexibility of all pairings. Any member may choose one (1) playing partner to play as a twosome, when applicable. A foursome will be considered on a case-by-case basis. If there is a disagreement on the rules or action of a golfer in the foursome, the majority vote of the foursome shall be considered in making decisions for the foursome. If there is still a disagreement, the golfer is eligible to play two balls for the remainder of the hole. Two scores should be recorded on the scorecard and the foursome should present their case to the Rules Committee at the conclusion of the tournament and before the scorecard is signed. Members who bring guest(s) will be responsible for their actions and fees. All guest(s) will be limited to three (3) tournaments in a year, and then the guest will be required to join ASGA.
4. **Tournament Ties:** In case of ties at the end of a stipulated round, a scorecard play-off will be in effect as follows: At the discretion of the Tournament Committee, the use of either the back nine "gross" or front nine "gross" for overall score will be used. The process will be stipulated on the tournament information card available on the ASGA website prior to the tournament. The Check-In Committee will also have a copy at the check-in desk for review. If a tie is still present, a sudden death play-off from holes #15, #16, #17, and #18 will be used, then lastly by using the handicap holes #1, #2, #3, etc. will be used. If a tie still is present, dual winners will be declared and awarded properly.
5. **Club Championship Eligibility:** All members shall have played in a minimum of six (6) ASGA tournaments in the previous twelve (12) months prior to the yearly club championship, in accordance with ARTICLE III, Section 2 of the Constitution.
6. **Young Adults:** To compete in ASGA tournaments, members shall be no younger than 13 years of age in accordance with ARTICLE III, Section 2 of the Constitution. Also, Young Adults under the age of 13 will not be allowed to accompany players during any tournament, in carts or walking.
7. **Serving on Board of Directors:** For serving on the Board of Directors, each officer shall receive one (1) free round of golf but must not miss more than three monthly meetings or three events. No two family members can serve on Board of Directors at the same time. For hosting a monthly meeting and providing food, up to \$65, for the attending board members and regular members, the host shall receive one (1) round of golf.
8. **Tournament Fees and Credit:** The Board of Directors shall set all tournament fees, and will make the decisions for pay-offs based on the amount of entries with pay-outs being that of a gift card. ALL tournament fees shall be paid by the posted deadline. Individuals' club membership dues do not apply to tournament fees.
9. **No Shows & Cancellation Rule:** Members that have paid or advised they will pay their tournament fees, who makes no attempt to notify the Tournament Committee no later than 24 hours prior to the Tournament and/or doesn't show up for the tournament will forfeit their tournament fees for the missed Tournament. In an effort to save your tournament fees, the Board of Directors will attempt to get credit from the golf course and a credit is not always guaranteed. Cancellation Rule: you must notify the ASGA Tournament Chairman by phone not later than 24 hours prior to the tournament.
10. **Tardiness:** ALL players, members and guests shall check-in at the check-in table no later than 45 minutes prior to tee time. If the player shows up after the check-in time, and there is a Board member at the check-in table, you will be allowed to check-in and play with full privileges. If the check-in table is closed and you show up, you will be able to play for prizes and score, but will be assessed a two-stroke penalty (for being tardy). If you arrive after the starting tee time you will be disqualified and be allowed to play the tournament for score, but will be eligible for the Closest to the Pin and Long Putt awards ONLY.



11. Out of Position or SLOW PACE OF PLAY: ASGA will not tolerate being “Out of Position” or slow pace of play. You are therefore considered to be “Out of Position” if you pull up to the tee box on a:

- i. Par 3 and the group ahead are off the green.
- ii. Par 4 and the group ahead are walking off the green.
- iii. Par 5 and the group ahead are putting on the green.

The Tournament Committee may designate a golf course staff member or a member of ASGA to act as a ranger/marshal. That ranger/marshal will control any group(s) being “out of position”. On the first offense, the designated ranger/marshal will give the “out of position violators” a verbal warning and will write the time and their initials on the scorecard on the hole warned. If no attempt is made for the group(s) to get back into position, the ranger/marshal will write the time and initial the scorecard a second time and notify someone from the Tournament Committee. It will be the responsibility of the entire group to show an attempt has been made to get back into position after the ranger/marshal’s last warning. The Tournament Committee will review the violation and each member of the group that is “out of position” maybe assessed a two-stroke penalty, which is to be added to their score after the stipulated round and scorecard has been turned in.

Date Amended: Constitution and By-Laws amended by the Board of Directors and approved by the members of ASGA on December 13, 2015.